



Waverley Borough Council
Council Offices, The Burys,
Godalming, Surrey
GU7 1HR
www.waverley.gov.uk

To: All Members and Substitute Members of
the Standards and General Purposes
Committee
(Other Members for Information)

When calling please ask for:
Louise Fleming, Democratic Services and
Business Support Team Manager

Legal & Democratic Services

E-mail: louise.fleming@waverley.gov.uk

Direct line: 01483 523517

Date: 18 November 2022

Membership of the Standards and General Purposes Committee

Cllr John Robini (Chair)	Cllr Robert Knowles
Cllr Michael Goodridge (Vice Chair)	Cllr Peter Marriott
Cllr Christine Baker	Cllr Peter Nicholson
Cllr Steve Cosser	Cllr John Ward
Cllr Maxine Gale	

Co-opted Members representing Parish Councils

Cllr Thomas Hughes	Cllr Stefan Reynolds
--------------------	----------------------

Substitutes

Cllr Peter Clark	Cllr Ruth Reed
------------------	----------------

Dear Councillor

A meeting of the STANDARDS AND GENERAL PURPOSES COMMITTEE will be held
as follows:

DATE: WEDNESDAY, 30 NOVEMBER 2022

TIME: 5.00 PM

PLACE: COUNCIL CHAMBER, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#)
or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

Stephen Rix,
Executive Head of Legal & Democratic Services (Interim) & Monitoring Officer



Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351

This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2. **MINUTES**

To confirm the Minutes of the meeting which took place on 3 October 2022 (to be laid on the table 30 minutes before the meeting commences).

3. **DISCLOSURES OF INTERESTS**

To receive from Members, declarations of interests in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any written questions received from Members of the public in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Wednesday 23 November 2022.

5. **QUESTIONS FROM MEMBERS OF THE COUNCIL**

The Chairman to respond to any written questions received from Members in accordance with Procedure Rule 11.

The deadline for receipt of questions is 5pm on Wednesday 23 November 2022.

MONITORING OFFICER MATTERS

6. **MONITORING OFFICER'S REPORT REGARDING MISCONDUCT ALLEGATIONS** (Pages 7 - 14)

This report is to inform the Committee about complaints received and action taken on allegations of misconduct against Waverley borough and parish councillors since July 2021.

Recommendation

It is recommended that the Committee notes the cases referred to in Annexe 1, and advises the Monitoring Officer of any areas of concern about which the Committee would like further information and/or further work carried out.

ELECTIONS MATTERS

7. **POLLING DISTRICT AND POLLING PLACE REVIEW 2022** (Pages 15 - 40)

As a consequence of the recent boundary review of the wards of Waverley Borough Council and the Community Governance Review of the Towns and Parishes within the Borough, it is necessary for the Council to review the polling districts and location of polling places to make sure they are in the right areas for the new boundaries.

The purpose of this report is to agree the outcome of the Polling District and Polling Places Review. The new polling districts and polling places will be used for elections from May 2023 onwards.

Recommendation

It is recommended that the Standards and General Purposes Committee endorses the proposed polling district and polling places and recommends that they are approved by Council.

CONSTITUTIONAL MATTERS

8. **CHANGES TO THE SCHEME OF DELEGATION - TREE PRESERVATION ORDERS** (Pages 41 - 80)

Officers have proposed some revisions to the Scheme of Delegation, based on their experience of using the Scheme since it was last reviewed. The Standards and General Purposes Committee is asked to consider the proposed amendments and make recommendations to Council to approve the revised Scheme of Delegation.

Recommendation

It is recommended that the Standards and General Purposes Committee:

1. Notes the changes made by the Monitoring Officer under his delegated authority as set out in the table at 4.2, and that those changes will be reported to Council for information; and

2. endorses the proposed revision to the Scheme of Delegation as set out in the table at 4.3 and recommends that Version 7.3 of the Scheme of Delegation be approved by Council, as set out in Annexe 1

9. **EXCLUSION OF PRESS AND PUBLIC**

To consider the following recommendation on the motion of the Chairman:

Recommendation

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item, there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified at the meeting in the revised Part 1 of Schedule 12A to the Local Government Act 1972.

Officer contacts:
Louise Fleming, Democratic Services and
Business Support Team Manager
Tel. 01483 523517 or email: louise.fleming@waverley.gov.uk